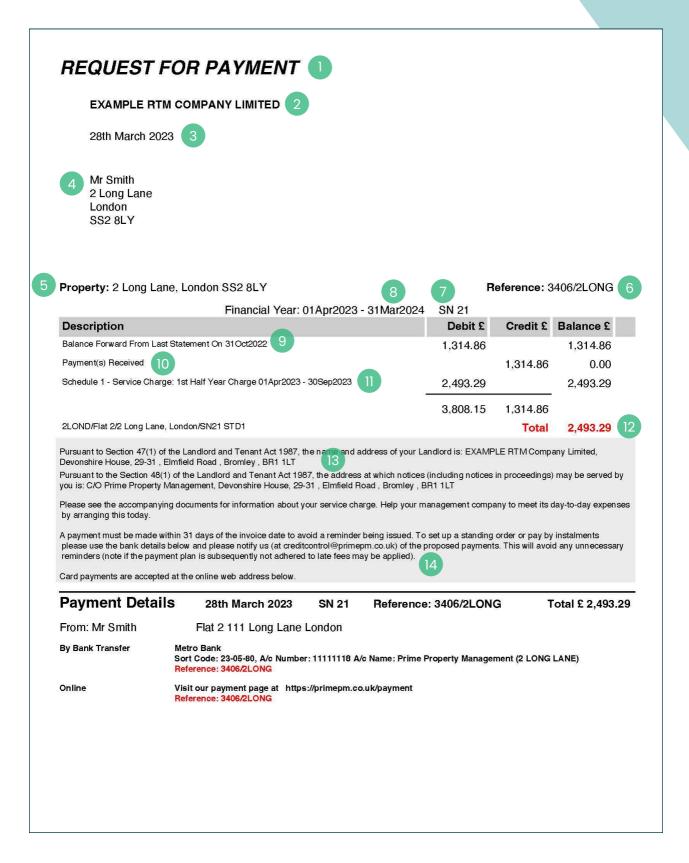
Demand Notice Guide





Demand Notice Guide

- This section title shows that the document is a formal request for payment due for managing the property.
- The financial year for which the period these charges apply.
- 2. This is the company responsible for overseeing the building's management who Prime are acting on behalf.
- 9. This is an amount carried over from the last statement, meaning it was owed from a previous period and hasn't been paid.
- The date the payment demand was issued. Payments are expected within 30 days.
- This shows payments previously made to cover the past balance.

- The name and mailing address of the leaseholder receiving the demand. This section is used to confirm the correct recipient.
- This is the new charge for managing the property for the first half of the financial year (April to September 2023). Service charges typically cover maintenance and management of the building's common areas.
- 5. The property for which the service charge is being requested.
- After accounting for the previous payment and the new half-year service charge, this is the current balance due.
- A unique identifier for this demand, used to correctly allocate the payment when made. Leaseholders should include this reference in all correspondence and payments.
- This legal text provides required information under UK law, specifying the landlord's name and address where formal notices should be sent.
- 7. SN number is an internal reference number for this period or billing cycle.
- Payment must be made within 31 days from the demand date to avoid reminders or possible late fees.

